

USAG Kentucky State Administrative Committee  
Meeting Minutes  
July 15, 2012  
Bardstown, KY

The meeting was called to order at 1:53 pm by Chairman Vicki Smith

I. Roll Call

Present: Vicki Smith, Carol Liedtke, Brian Blewitt, Jennifer Layne and Linice Kaiser  
Not Present: Angela Dickey, Scott Austin, Michael Crowe and Pat Brainer

II. Vicki welcomed the committee and gave a brief update on her recent educational experiences at the Regional SAC meeting and National Congress.

III. Ethical Obligations & Conflict of Interest

The committee reviewed Ethical Obligation & Conflict of Interest guidelines as outlined by USAG. Completed forms were collected from committee members present.

The following issues were discussed and clarified:

- A. NAWGJ committee members will recuse themselves from selection of judges. All other committee members will be responsible for reviewing PIF forms and compiling a list and ranking of eligible judges. The list will be recommended to the committee for the 2012-2013 season after September 15th.
- B. Conflicted individuals will recuse themselves from all discussion and vote as a committee member.

IV. Committee Positions

The following positions were assigned by Vicki Smith:

- |                          |                |
|--------------------------|----------------|
| A. Secretary             | Linice Kaiser  |
| B. Score Chair           | Brian Blewitt  |
| C. NAWGJ Assignor        | Michael Crowe  |
| D. Xcel Rep/Tech Support | Carol Liedtke  |
| E. Compulsory Liaison    | Jennifer Layne |
| F. Optional Liaison      | Scott Austin   |
| G. Apparel Chair         | Angela Dickey  |
| H. Banquet               | Vicki Smith    |
| I. Ex Officio/Historian  | Cap Caudill    |

The committee discussed the criteria for becoming a board member and standing of current members. Vicki will inquire whether Pat would like to stay on the committee and request she submit a letter of intention to the committee.

The committee discussed sanction violations last season due to expired Pro memberships including coaches and judges. It was recommended to remind all meet

directors to verify credentials onsite and prior to the meet of all judges and coaches, as outlined in the Kentucky Rules & Policies.

#### V. Calendar

The committee discussed meet dates submitted to Vicki by various clubs and made recommendations for a tentative calendar.

A. Recommendation that Level 5-10/Xcel State meet will be held March 16-17, 2013 & Level 3-4 State meet will be held March 23-24, 2013.

Motion: Carol Liedtke

Second: Brian Blewitt

All voted in favor - motion PASSED

B. Kentucky Qualifier meet bids, other Invitational meet dates and State meet bids for 2012-2013 meet season will be due August 15, 2012. KQ bids will be awarded by September 1, 2012. Rules and Policies & Calendar will be published and sent to Kentucky member clubs by September 15, 2012.

C. The following dates were set by the committee:

A. Declaration Date - same as state entry deadline

B. Level 5-10/Xcel State meet entry deadline - February 15, 2013

C. Level 3-4 State meet entry deadline - February 22, 2013

#### VI. Rules and Policies

The committee reviewed the 2011-2012 Rules and Policies and made the following changes:

A. Recommendation to use 2 judges panels for Xcel and change the maximum in-gym competition fee from \$35 to \$50.

Motion: Carol Liedtke

Second: Jennifer Layne

All voted in favor - motion PASSED

B. Change KQ age determinations to match 2012-2013 State/Regional/National calendars.

C. Change Xcel minimum age requirements to match new Xcel guidelines; add Diamond level.

D. Replace State Administrative Chair with Vicki Smith's name & address.

E. Remove Brian Blewitt's mailing address and revise KQ reporting procedure throughout the document to read "a copy of the meet results to Brian Blewitt in excel format to [brian.blewitt@hotmail.com](mailto:brian.blewitt@hotmail.com)".

F. Revise state declaration date to read "State meet entry date.".

G. Add "date of qualification and score" to 16. e.i.

H. Revise 25. d.iv. to match the new cell phone rule as directed by USAG

VII. Xcel Program review - Carol emailed new guidelines to all clubs and committee members.

VIII. State Clinic Update - The annual Open USAG State meeting will be held immediately following the Safety Course offered July 20, 2012. The Safety Course will be cancelled if we have less than 20 registered participants. Hands On Training Course will be offered July 21, 2012. This course does not have a minimum number of participants. All coaches will be required to complete this course in conjunction with becoming certified to be on the floor at sanctioned meets in the 2013-2014 season. Both courses are offered at Blue Ribbon Sports in Bardstown, KY.

IX. New Business

Vicki reviewed J.O. changes and updates presented at National Congress. The 2013 State Banquet was set for Sunday, May 19, 2013 - location TBD.

Meeting adjourned at 4:15 pm.